

EXTENDED EMPLOYMENT CLIENT REVIEW

I. LEGAL AUTHORITY:

Rehabilitation Act 101(a)16(a)(i), as amended; 29 U.S.C. 721(a)(16); 34 CFR 361.55; 361.56; Wagner O'Day Act.

II. POLICY STATEMENT AND PURPOSE:

The agency will conduct on an annual basis a review and re-evaluation of those individuals with disabilities who achieved an employment outcome through an extended employment situation in a Community Rehabilitation Program or other employment settings in which the individual is not compensated in accordance with Section 14(c) of the Fair Labor Standards Act. The purpose of the annual review is to determine the feasibility of obtaining employment or providing training which will result in future employment in the competitive labor market. Maximum effort will be made to place these individuals in competitive employment or training for competitive employment whenever feasible.

III. PROCEDURES:

- A. The counselor will contact the individual or his/her parent, guardian, advocate, or other designated representative to schedule a review and re-evaluation on an annual basis. At a minimum, the annual review will include:
 - 1. An examination of the individual's case record including a review of the reasons for placement into extended employment.
 - 2. A review of individual's employment history in the facility during the past years including his/her productivity and work adjustment. This review must involve interviews with the client, production supervisors, professional staff, and, if necessary, client representatives.
 - 3. A determination of any progress or change in the client's readiness for competitive employment.
 - 4. A determination as to whether the provision of additional rehabilitation services may lead to competitive employment.
- B. Results of the review and re-evaluation will be recorded in the case record and submitted to the designated agency representative who will compose annual report to RSA.
- C. In cases where the individual is earning less than the minimum wage, the comprehensive annual reviews must continue indefinitely.

**RHODE ISLAND DEPARTMENT OF HUMAN SERVICES
OFFICE OF REHABILITATION SERVICES
POLICY AND PROCEDURES MANUAL**

**Section 115.30
Rev. 04/98**

- D. The individual shall be informed of her/his right to request and receive a review and re-evaluation at any time in the future.